

Wingrave Netball Club



CONSTITUTION

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1. Club Name

The club will be called Wingrave Netball Club and will be affiliated to the All England Netball Association (AENA). **Affiliation Number 8464**. All full and student members are affiliated to the AENA and therefore are eligible to play in the Wingrave Netball Club teams registered in the Aylesbury District League.

2. Constitution

The Club is constituted by these Rules as a non-profit making Club. In no circumstances during the continuance of the Club, nor at or after its dissolution, shall any assets or surplus funds be distributed to any Member or other person nor to any other organisation, which is not itself constituted as a non-profit making organisation or a charity.

3. Aim and Objectives

The aims and objectives of the club will be:

- The provision of netball, social and other facilities for its Members.
- To offer coaching and competitive opportunities in Netball
- To promote the club and the game within the local community to men, women and young people of all abilities.
- To manage the Wingrave Netball Club
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment
- To raise funds to assist in the achieving of the above objectives

The Executive Committee shall have the power to do any other act directly and necessarily connected to the achievement of the objectives.

4. Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and The General Membership Agreement, as detailed in Appendix I (General Membership Agreement). Members who join the club will be deemed to have accepted these regulations and codes of conduct that the club has adopted.

The Executive Committee shall be responsible for considering application for membership and shall decide if this application should be accepted. The decision will be in accordance with the non-discriminatory policy specified below.

Membership of the club shall be open, with ongoing commitment to treating people fairly, and not unreasonably restricted on the grounds of sex, race, age, disability or of political, religious or other opinions, to any person in the area prepared to accept and support the objectives of the club.

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5. Membership Fees

Membership fees will be set annually and agreed by the Executive Committee or determined by the Annual General Meeting (AGM). Fees will be paid annually according to Appendix I.

The subscription year runs from 1st June to 31st May

Membership fees from junior members are collected on a term-by-term basis or with an option to pay annually.

6. Executive Committee

The management of the Club shall be vested in the Executive Committee hereinafter called the Executive Committee

The Executive Committee shall act for the members. Liabilities incurred shall fall upon the membership (provided the Executive Committee act in accordance with the Constitution, in honesty and good faith.

The Executive Committee will comprise of

- Chair
- Club Secretary
- Club Treasurer
- Club Development Officer
- Membership/Social Secretary
- Child Protection Officer
- Senior Club Co-ordinator
- Junior Club Co-ordinator
- A number of Non Titled Executive Committee Members

These officers shall hold office for a period of 12 months, being elected annually at the Club Annual General Meeting (AGM). All officers shall retire annually but shall be eligible for re-appointment.

The Club Secretary shall convene meetings of the Executive Committee and the committee shall meet as required, but not less than 3 times a year, at which time all members of the Club will be invited to attend.

The Executive Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Executive Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Executive Committee will be responsible for taking any action for suspension or discipline following such hearings.

The Executive Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Executive Committee as necessary to fulfill its business.

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7. Voting at Executive Committee Meetings

The quorum for the transaction of business at the Executive Committee meetings shall be 4.

Every decision at a meeting of the Executive shall be determined by a majority of the vote of the members present and every voting member having one vote. In the event of an equality of votes the Chair of the meeting shall have a casting vote (this vote is in addition to their member vote).

8. Finance

All monies raised by or on behalf of the Club shall be applied to further the objectives of the Club and for no other purposes.

The Club Treasurer will be responsible for the finances of the club.

Proper accounts shall be kept of all sums of money received and paid out by the club.

The financial year of the club will end on 31st August

A statement of accounts up to and including this date shall be presented at the Annual General Meeting of the Club.

The funds of the Club shall be lodged at a bank or building society in an account in the name of the Club, and all cheques, drafts etc. drawn on these accounts shall be signed by the Treasurer or the Chairman.

9. Annual General Meetings (AGMs)

The AGM of the Club shall be held every year during the month of September when the annual report of the Executive Committee and the statement of accounts up to the end of the financial year shall be presented.

The Club Secretary shall give not less than 21 days notice of the AGM to all members.

The AGM shall elect such officers of the Club as it may from time to time determine.

The Club Secretary shall receive nominations for officers not less than 21 days prior to the AGM. Nominations shall require 2 signatures (excluding their own) of persons eligible to vote at the AGM to support their nomination. No nominations shall be accepted from the floor of the meeting. Nominations can only be accepted from persons eligible to vote at the AGM.

All members aged 18 and over shall be entitled to vote at the AGM of the Club and shall have equal voting rights.

The quorum for AGMs shall be 25% of members present and eligible to vote.

The Executive Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM at any time.

Any member wishing to propose a resolution at the AGM must send a copy thereof to the Club Secretary not less than 21 days before the meeting so that provision may be made on the

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Agenda. The Secretary will send a copy of the agenda to every member aged 18 and over (other than non-regular members) not less than 7 days' prior to the date of the AGM.

10. Disciplinary and Appeals

All complaints regarding behavior, conduct or safety of members should be submitted in writing to the Club Secretary. The Executive Committee reserves the right to suspend membership until a full investigation has been undertaken.

The Executive Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

There will be the right of appeal to the Executive Committee following action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

11. Conduct and Safety

All persons using the facilities shall behave in a responsible manner, shall wear appropriate clothing and footwear on the courts, shall not cause damage, and shall behave courteously to other players and users of the facilities.

No sharp adornment or item of jewellery except a wedding ring shall be worn. Fingernails will either be kept short or gloves should be worn.

All persons using the facilities shall pay due regard to the safety of other users of the facilities.

12. Injury, Loss of property Etc.

Members or Visitors leaving unattended vehicles, equipment, clothing or other property at the Club do so at their own risk and the Club shall not be responsible for any loss, damage or injury resulting from this or any other cause.

13. Guests and Temporary Members

The members may introduce guests. The member introducing the Guest(s) shall be responsible for notifying the Treasurer.

Every member of a visiting match team shall be a non-regular member for the day and every competitor in a tournament at the Club shall be a non-regular member for the period of the tournament.

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14. Child Protection

Wingrave Netball Club has adopted the AENA Safeguarding and Protecting Young People in Netball Policy and agrees to the procedures laid down in the AENA Duty of Care document. All volunteers, coaches and officials working with young people are familiar with these guidelines and shall be CRB/ISA checked to ensure their suitability to work with young people.

15. Suspension of Expulsion

The Executive Committee shall have the power to terminate or suspend membership of any member or to exclude any member, guest or visitor whom it considers guilty of a breach of these rules or of misconduct or offensive behaviour to any other member or visitor, whether on the Wingrave Park premises or elsewhere.

16. Rules and Regulations

A copy of this Constitution shall be made available to all members and all members shall be deemed conversant therewith. The Constitution shall not be altered except at an Executive Committee Meeting after due notice. The Constitution shall be made and periodically reviewed by the Executive Committee.

17. Dissolution

The Club shall be dissolved on the passing of a resolution to that effect at an AGM or EGM after due notice. Such a meeting shall appoint a committee to wind up the affairs of the Club and shall give general directions as to the disposal of any assets within the scope of Rule 2.

18. Amendments to the Constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

19. DECLARATION

Wingrave Netball Club hereby adopts and accepts this Constitution and all its Appendices as a current operating guide regulating actions of members.

Club Chair Signature

Date

Club Chair Name

Club Chair

Wingrave Netball Club



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Club Secretary Signature

Date

Club Secretary Name

Club Member Signature

Date

Club Member Name / Position

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20. General Membership Agreement

Appendix 1

Member Applications

The Executive Committee shall be responsible for considering application for membership and shall decide if this application should be accepted. The decision will be in accordance with the non-discriminatory policy specified below.

Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race, age, disability, or of political, religious or other opinions, to any person in the area prepared to accept and support the objectives of the club.

Member Types

Members will be enrolled in one of the following categories

Full member

- Age 18 years and over, non-student.

Student member

- Age 14 years and over, and/or within full-time education.

Junior member

- Age 13 years and under.

Non-regular members

- Visiting teams, temporary members, non-regular players and guests

Membership Fees

Unless otherwise specified, Membership fees will be set annually and agreed by the Executive Committee or determined at the Annual General Meeting. Fees will be paid annually according to the fee structure below:

| | |
|---------------------|---|
| Full Member | £60.00 per annum |
| Student Member | £45.00 per annum |
| Junior Member | £25.00 per term or £60.00 per annum |
| | £3 per session, by special arrangement or at the discretion of the Junior Club Coordinator. |
| Non-Regular Members | £3 per visit, by special arrangement, or at the Discretion of the Executive Committee. |

The subscription year runs from 1st June to 31st May

Please pay to: 'Wingrave Netball Club' sort code 60-01-31 Account No. 58473629 – please state your name in the text box so we know who it's from.

Alternatively cheques made payable to 'Wingrave Netball Club' and hand to club Treasurer – Julie Pugh

For a new member joining after the start of the subscription year, the Executive Committee may at their discretion accept a proportionately reduced subscription rate for part of the year. Likewise they may make a refund to a member who becomes unable to use the Club for a substantial part of the year on account of injury, illness or departure from the area.